



Anti-Bribery and Anti-Corruption Policy

Great Dirt Resources Ltd

(ACN 670 840 301)

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1. Purpose

This Policy applies to Great Dirt Resources Ltd and its wholly owned subsidiaries (collectively, the **Company**) and to all of the Company's directors, senior management, employees (including temporary and contract staff), contractors, subcontractors, suppliers, consultants, customers, and joint venture partners (where they agree to be bound by the Policy). It is intended to ensure compliance with all applicable anti-bribery and anti-corruption laws in the jurisdictions in which the Company operates.

2. Introduction

Bribery can be described as the giving to or receiving by any person of anything of value (usually money, a gift, loan, reward, favour, commission or entertainment), as an improper inducement or reward for obtaining business or any other benefit. Bribery can take place in the public sector (e.g. bribing a public official) or private sector (e.g. bribing the employee of a customer). Bribery can also take place where an improper payment is made by or through a third party. Bribes and kickbacks can therefore include, but are not limited to:

- (a) gifts and excessive or inappropriate entertainment, hospitality, travel and accommodation expenses;
- (b) payments, whether by employees or business partners such as agents or consultants;
- (c) other 'favours' provided to public officials or customers, such as engaging a company owned by a public official or customer's family; and
- (d) the uncompensated use of company services, facilities or property.

Bribery is a serious criminal offence and can damage the Company's reputation and standing in the community.

Bribery and corruption offences may expose the Company and individuals to significant criminal and civil penalties, including fines, imprisonment and reputational damage.

3. Scope

This Policy applies to all directors, senior management, employees (including temporary and contract staff), contractors, subcontractors, suppliers, consultants, customers, and joint venture partners (where they agree to be bound by the Policy) (**Representatives**).

Representatives must ensure that they do not become involved, in any way, in the payment of bribes or kickbacks, whether in the public or commercial sector. This Policy sets out the minimum standards to which all Representatives of the Company must adhere to at all times.

4. Objective

The Company has a zero-tolerance approach to bribery and corruption and is committed to acting professionally, fairly and with integrity in all business dealings.

The objective of this Policy is to:

- (a) set out the responsibilities of Representatives in observing and upholding the Company's position on bribery and corruption;
- (b) support a culture of integrity, transparency and ethical conduct consistent with the Company's Statement of Values and Code of Conduct; and
- (c) provide guidance on how to identify, prevent and respond to bribery and corruption risks.

5. Anti-bribery and anti-corruption policy

Policy details

Representatives of the Company are not permitted to pay, offer, accept or receive a bribe in any form. Representatives must never:

- (a) offer, pay or give anything of value to a public official in order to obtain business or anything of benefit to the Company. 'Public official' should be understood very broadly, and this means anyone paid directly or indirectly by the government or performing a public function, including officials of state-owned enterprises and public international organisations;
- (b) attempt to induce a public official, whether local or foreign, to do something illegal or unethical;
- (c) pay any person when you know, or have reason to suspect, that all or part of the payment may be channelled to a public official. You should therefore be careful when selecting third parties, such as agents, contractors, subcontractors and consultants;
- (d) offer or receive anything of value as a 'quid pro quo' in relation to obtaining business or awarding contracts. Bribery of 'public officials' is a serious matter, but bribery of those working in the private sector is also illegal and contrary to the Company's Code of Conduct;
- (e) establish an unrecorded (slush) fund for any purpose;
- (f) otherwise use illegal or improper means (including bribes, favours, blackmail, financial payments, inducements, secret commissions or other rewards) to influence the actions of others;

- (g) offering anything of value when you know it would be contrary to the rules of the recipient's organisation for the recipient to accept it;
- (h) make a false or misleading entry in the Company's books or financial records;
- (i) act as an intermediary for a third party in the solicitation, acceptance, payment or offer of a bribe or kickback;
- (j) so-called 'facilitation' or 'grease' payments are prohibited. Such payments should not be made to public officials, even if they are nominal in amount and/or common in a particular country;
- (k) do anything to induce, assist or permit someone else to violate these rules; and
- (l) ignore, or fail to report, any suggestion of a bribe.

As well as complying with the specific prohibitions in this Policy, Representatives must exercise common sense and judgement in assessing whether any arrangement could be perceived to be corrupt or otherwise inappropriate.

Agents and Intermediaries

- (a) Representatives should not hire an agent, consultant or other intermediary if they have reason to suspect that they will pay bribes on behalf of the Company.
- (b) Representatives should seek to ensure that any third parties that are hired will not make, offer, solicit or receive improper payments on behalf of the Company. All fees and expenses paid to third parties should represent appropriate and justifiable remuneration for legitimate services to be provided and should be paid directly to the third party. Accurate financial records of all payments must be kept.
- (c) All business units should adopt appropriate procedures directed towards ensuring that their arrangements with third parties do not expose them to non-compliance with this Policy. Such procedures should assist Representatives in determining whether particular third parties present a corruption risk and, if so, what steps should be taken to address that risk. This may include, in particular, cases where a third party is engaged to act on behalf the Company:
 - (i) to solicit new business;
 - (ii) to interact with public officials; or
 - (iii) in other high risk situations.
- (d) Representatives must also be aware of factors which suggest the third party may pose a high corruption risk, and consult with their line managers to assess whether there is a need for enhanced due diligence and monitoring, or whether a proposed relationship should not proceed.

Gifts, entertainment, hospitality and benefits

The Company prohibits the offering of and/or acceptance of gifts, entertainment, hospitality or benefits in circumstances which would be considered to give rise to undue influence.

All Representatives must notify the Company Secretary or Executive Director within 5 business days of any gifts, entertainment, hospitality or benefits, either offered or accepted, with a value exceeding the applicable Notification Value of AUD\$500.00 or more, to safeguard and make transparent their relationships and dealings with third parties (**Gift Notification**). Disclosure of benefits with a lower value is encouraged where Representatives prefer to do so for greater transparency.

The Gift Notification must include the names, positions and organisations of the parties involved, a description of the gift, entertainment hospitality or benefit, the estimated value, the form of the financial benefit, whether the benefit was accepted or declined, the reason for acceptance (e.g. genuine hospitality associated with standard business practice) or refusal, and whether the relevant parties are involved in negotiations or a tender process or there is a pending decision of a party (such as a consent or approval or the grant of a licence).

Following receipt of a Gift Notification, the Company Secretary must fully and accurately document the Gift Notification in the Entertainment and Gifts Register.

The Company Secretary should at least annually monitor the Entertainment and Gift Register to ensure that gifts and their frequency or regularity to the same Representative may not compromise the Company's reputation of integrity, transparency and being free of undue influence.

Acceptance of gifts, entertainment, hospitality or benefit is only permitted if the gift, entertainment, hospitality or benefit is:

- (a) solely given for the purpose of building a general relationship and understanding with the other party;
- (b) not intended, and is not reasonably able to be construed as, an attempt to influence the performance of the recipient's role or function or obtain business or a business advantage;
- (c) given or received in an open and transparent manner;
- (d) compliant with any relevant law, regulation, rule or code (including this Policy);
- (e) otherwise lawful in the jurisdiction where it is made;
- (f) not comprised of cash, loans or cash equivalents (such as gift certificates or vouchers);
- (g) not reputationally adverse to the Company or its Representatives or the individual in question if publicly disclosed;

- (h) reasonable and appropriate for the persons involved; and
- (i) not given or received while the relevant parties are involved in negotiations or a tender process or while there is a pending decision of a party which may have a material impact on the other party (such as a consent or approval or the grant of a licence).

Charitable and political donations

The Company does not make political donations or payments.

Charitable donations can in some circumstances be used as a disguise for bribery, e.g. where a donation is provided to a 'charity' which is controlled by a public official who is in a position to make decisions affecting the Company. Therefore, whilst the Company supports community outreach and charitable work, recipients must be subject to a suitable due diligence and approval process in all circumstances. It must be clear who the actual recipient of the donation is and for whose benefit the donation is ultimately made.

New countries and business ventures

Entry into new countries and new business ventures may pose risks from an anti-bribery and corruption perspective. In advance of undertaking new business ventures or investing in new companies or countries, the Company will include in its due diligence process consideration of corruption risks and its ability to address any such risks.

Mergers and acquisitions

Due diligence for anti-corruption risks on companies which the Company is considering acquiring should be performed during the overall due diligence process. The following risk areas should be considered during the due diligence process:

- (a) an entity's control environment: policies, procedures, employee training, audit environment and whistleblower issues;
- (b) any ongoing or past investigations (government or internal), adverse audit findings (external or internal), or employee discipline for breaches of anti-corruption law or policies;
- (c) the nature and scope of an entity's government sales and the history of significant government contracts or tenders. Risks include improper commissions, side agreements, cash payments and kickbacks;
- (d) an entity's important regulatory relationships, such as key licenses, permits, and other approvals. Due diligence in that context would focus on employees who interact with these regulators, and whether there are any fees, expediting payments, gifts or other benefits to public officials;
- (e) travel, gifts, entertainment, educational or other expenses incurred in connection with marketing of products or services, or in connection with developing and

maintaining relationships with government regulators. Diligence in this area would include examining expense records, inspection or training trips, and conference attendee lists and expenses;

- (f) an entity's relationships with distributors, sales agents, consultants, and other third parties and intermediaries, particularly those who interact with government customers or regulators; and
- (g) an entity's participation in joint ventures or other teaming arrangements that have significant government customers or are subject to significant government regulation.

Record keeping

The Company and its Representatives must keep accurate and complete accounts, invoices, and other documents and records relating to dealings with any external or third party, which will evidence the business reason for these dealings. No accounts may be kept "off-book" for any reason or treated/managed in a way so as to facilitate, conceal or disguise potential breaches of this Policy or other Company policies.

Further, Representatives must:

- (a) make no false or misleading entries in the books and/or records of the Company;
- (b) ensure contracts, invoices and other documents relating to business partners and third party relationships accurately describe the transactions to which they relate;
- (c) abide diligently by payment control procedures; and
- (d) abide diligently by requirements to record and obtain approvals for payments and expenses, including those relating to gifts, hospitality, entertainment, travel, charitable donations, sponsorships, political donations and community engagement activities.

Prohibition on money laundering

- (a) The Company prohibits any form of money laundering in connection with its business activities.
- (b) Money laundering is the process by which a person or entity conceals the existence of an illegal source of income and then disguises that income to make it appear legitimate.
- (c) Use by the Company of proceeds of illegal activity can give rise to liability to the Company and/or Representatives involved in that conduct.
- (d) If you suspect that any transaction might involve the payment or receipt of proceeds of any unlawful activity, you should contact an Authorised Officer (see Schedule 1) immediately.

Reporting bribery and suspicious activity

- (a) If you become aware of any actual or suspected breach of this Policy or if you are ever offered any bribe or kickback, you must report this to an Authorised Officer, being a person listed in Schedule 1).
- (b) Processes are in place to ensure that such complaints are investigated and appropriate action taken. The Company will not permit retaliation of any kind against any Representative for making good faith reports about actual or suspected violations of this Policy. These processes apply to all Representatives of the Company.
- (c) Whistleblowing reports should be made in accordance with the Company's Whistleblower Protection Policy. Matters which may be reported to the Authorised Officers include (but are not limited to):
 - (i) conduct which is inconsistent with the Company stated vision, its Code of Conduct, policies and procedures;
 - (ii) violation of law;
 - (iii) abuse of company resources and assets;
 - (iv) danger to health and safety of any individual;
 - (v) deliberate concealment of information;
 - (vi) fraud, corruption, bribery, extortion and theft;
 - (vii) financial misconduct;
 - (viii) unfair discrimination; and
 - (ix) attempt to suppress or conceal information relating to any of the above.
- (d) The Company expects all Representatives whether full-time, part-time or temporary acting in good faith to report unethical or fraudulent conduct without fear or favour.
- (e) Customers and suppliers are also encouraged to report unethical and fraudulent activities and (in the case of customers) activities that could constitute, or could be perceived to be, collusion or price fixing.
- (f) Representatives have an obligation to report suspected or potential breaches of this Policy to an Authorised Officer. All information and reports to an Authorised Officer will be dealt with in a responsible and sensitive manner. The Authorised Officer has an obligation to report material breaches of this Policy to the Board.

6. Roles and Responsibilities

The Company has defined roles and responsibilities to ensure the effective implementation, monitoring and oversight of its anti-bribery and anti-corruption framework, including appropriate reporting and escalation of material issues.

- (a) It is the responsibility of all Representatives to know and adhere to this Policy at all times.
- (b) The Board has overall oversight of this Policy and is responsible for reviewing its effectiveness and providing guidance on its implementation
- (c) Senior managers are responsible for implementing this Policy within their areas of responsibility and must ensure compliance by their staff.
- (d) The Board must ensure that managers and employees who are likely to be exposed to bribery and corruption risks receive appropriate training to recognise and respond to such conduct in accordance with this Policy.

7. Training and Awareness

The Company will take reasonable steps to ensure that Representatives are informed of, and understand, this Policy.

Training about how to recognise and deal with bribery and corruption will be offered to any managers or employees or other Representatives likely to be exposed to bribery or corruption, which may include those involved in:

- (a) dealings with public officials;
- (b) procurement and contracting;
- (c) third-party stakeholder engagement; or
- (d) activities in higher-risk jurisdictions.

8. Compliance

Representatives are required to familiarise themselves with, and fully comply with, this Policy.

Any Representative who fails to comply with the provisions as set out above or any amendment thereto, may be subject to appropriate disciplinary or legal action.

The Board is responsible for reviewing this Policy to determine its appropriateness to the needs of the Company from time to time and that the Company's policies, standards, procedures and guidelines comply with legal, regulatory and statutory requirements.

This Policy may be amended from time to time in the sole discretion of the Company.

9. Consequences of Breaching this Policy

Bribery, corruption, fraud and other related improper conduct referred to in this Policy may be treated as criminal offences which could have serious consequences for the Company and its employees, including substantial fines and liabilities, imprisonment and reputational damage.

Any breach of this Policy by employees will be regarded as serious misconduct, leading to disciplinary action which may include termination of employment. Breaching this Policy may breach applicable anti-corruption laws and expose an individual to criminal and civil liability, could result in imprisonment or the imposition of a significant financial penalty.

Representatives should be aware that the Company's insurance policies may not provide coverage for conduct involving a breach of this Policy. Representatives must cooperate fully and openly with any investigation by the Company of an alleged or suspected corrupt activity or breach of this Policy. Failure to cooperate or to provide information is a breach of this Policy.

10. Enquiries

Enquiries about this Policy should be directed to an Authorised Officer.

11. Associated Documents

Code of Conduct.

Continuous Disclosure Policy

Statement of Values.

Whistleblower Protection Policy.

12. Reviewing and Maintaining the Policy

The Company will ensure that employees (including new employees) and applicable Representatives are informed of and understand this Policy. Each Representative will have access to this Policy via the Company's website. Any questions about this Policy, or doubt about whether particular conduct may violate this Policy, can be referred to an Authorised Officer.

Schedule 1 Authorised Officers

If a matter involves an Authorised Officer, or a Representative is not comfortable reporting a matter to an Authorised Officer, the matter may instead be reported to the Chair of the Board or via the mechanisms set out in the Whistleblower Protection Policy.

Name	Position	Contact Details
Tim Laneyrie	Executive Director	+61 (08) 6370 3123
Nicolle Fleming	Company Secretary	+61 (08) 6370 3123